

DATE: 9/20/16 FILE NO: DATE212  
TO: Cherokee County Council  
SUBJECT: Minutes of PH & Regular Meeting of 9/19/16

There was a Public Hearing & Regular Meeting of County Council Monday, 9/19/16 @ 5 PM in Council Chambers. Chairman Tim Spencer presided with Steven Blanton leading in prayer. All council members were present along with Admin. Holland Belue, Attorneys Jim Thompson & Joe Mathis and Clerk Doris Pearson. There were 20 visitors. The news media was informed by agenda and in accordance with the SCFOIA and one was present.

**Councilman Mike Fowlkes made the motion to adopt the agenda of the PH & Regular Meeting of 9/16/16 as received. Steven Blanton seconded and council voted in favor.**

**Councilman Tracy McDaniel made the motion to approve the minutes of the PH & Regular Meeting of 9/6/16 as received. Mike Fowlkes seconded and council voted in favor.**

Chairman Tim Spencer opened the Public Hearing regarding Ordinance No. 2016-22 to amend the Ordinance No. 2016-04 which adopted the budget for the County of Cherokee and provided for the levying of taxes & fees for County purposes for the Fiscal Year beginning 7/1/16 and ending 6/30/17 and declaring that the same shall constitute the Budget of the County of Cherokee for such fiscal year. No one was present to speak and the public hearing was closed.

Petitioner Sheriff Steve Mueller explained the 10-33 Program that it is a federal program where they can purchase surplus government equipment. We were in the need of 49 individual first aid kits for the Sheriff Office and this program allowed us to get them for just paying the shipping of \$120; the price would have been \$10,878. The 2<sup>nd</sup> item we purchased was a shipping/storage container which we paid \$400 for shipping it from Fort Jackson saving about \$3700. We are requesting council to go on record supporting our continued efforts using the 10-33 Program. We will need your support as we look at vehicles through this program. Rick Peterson, Fire Marshall Bishop, Josh Parker and others are here supporting this program because we can also acquire surplus vehicles to help these organizations out as well. We can even acquire Humvees and no cost other than insurance, fuel, oil & filter. Parts, etc. will be provided from the military through this 10-33 program. If the motor blows up, they will bring us another one. We can obtain vehicles & equipment located at the Sheriff Dept. for all public safety agencies. If we locate a vehicle, we will come back before council before we acquire it. Holland replied through this program there is also heavy equipment available such as back hoes & track hoes. As long as it can be tied back to the Sheriff Office, we can acquire these and if we use it for at least 1 year in cooperation with the Sheriff Office, it then becomes ours. We go on the web site and look to see if the equip. we are need is available; if not, we keep looking on the web. **[Steven Blanton made the motion to allow Administrator Belue to draft a letter of support for the Sheriff to continue in the 10-33 Program. Mike Fowlkes seconded and council voted in favor.]**

Petitioner Associate Director/COO Dana Wood of the Upstate Workforce Board stated about 6 wks. ago we sent a letter requesting for a volunteer from your council to participate in the development of a Regional & Local Plan. Councilman Mike Fowlkes was the one that participated in that process representing Cherokee County. Out of Sptg., Cherokee & Union Counties, Cherokee County was the only council that had a member participating. We truly appreciate that. We operate under the Workforce Innovation & Opportunity Act and with that we are required to create a 4 year Workforce Plan. This plan is a current snapshot of where we are and highlights partnerships and where we see the Workforce going in the future. The plan is updated every 2 years. The plan will go out for a 30 day public comment period and during that time if there are any comments, they will be included in our local plan for state approval. If any of the comments are substantial, then we will look at amending our plan. Our plan is broken out into 5 sections with 5 different committees that tackled the plan development. We covered economic analysis; strategic vision & goal; local area partnerships & investment strategy; program design & evaluation; and operations & compliance. Jim Cook & Ken Moon also served on some of our committees; as well as other partner agencies that serve your county. We had about 35 people that were involved in the creation of the plan. The plan is about 72 pages so we did an Executive Summary that highlighted the 5 areas. Some issues arising are transportation issues & child care issues for 2<sup>nd</sup> & 3<sup>rd</sup> Shift workers. The state broke us up into 4 Regions: Pickens, Oconee, Greenville & Anderson and what we call the Upper Savanna Area. We are a 14 County Region which we create a Regional Plan that mirrors our local plan. **[Mike Fowlkes made the motion to adopt the Upstate Workforce Board Regional Plan & the 4 Year Local Plan. Steven Blanton seconded and council voted in favor.]**

**Finance Committee Chair Charles Mathis made the motion coming from committee to allow Administrator to sign a contract with Schneider Corp. to provide a website for the Tax Assessor Office. Hoke Parris seconded and council voted in favor.**

**Councilman Steven Blanton made the motion to pass the 3<sup>rd</sup> Reading of Ordinance No. 2016-22 to amend Ordinance No. 2016-04 which adopted the budget for the County of Cherokee and provided for the levying of taxes & fees for county purposes for the Fiscal Year beginning 7/1/16 and ending 6/30/17 and declaring that the same shall constitute the budget of the County of Cherokee for such fiscal year. Mike Fowlkes seconded.** Admin. Belue reported that there was a typographical error in our mileage levy listed in **Section 2:** we had failed to properly list the maintenance cost for Cherokee County Campus for 2.6 mills which was the same levy for the 2015/16 FY; we failed to list the mileage for General Operations of 70.9 mills which was the same as 2015/16 FY; we failed to list the gross operating 91.6 mills for general fund. **Section 30:** we need to have some time to meet with the Fire Chiefs; Fire District Boards and Fire Boards to be able to sit down and discuss what will be expected in the 2015/16 as far as audit requirements & financial requirements. I have amended Section 30 to be as follows: All Fire Depts. that receive a funding allocation from County Council as a part of this ordinance will be required to submit documentation that demonstrates that adequate financial procedures are in place to ensure that public funds are being expended in accordance with generally accepted financial principals. Cherokee County Council shall define these expectations for the 2016/17 Fiscal Year by no

later than December 31, 2016. Satisfactory completion of this requirement shall be submitted to the County Administrator before any funding will be released from the Operating Budget for the 2017-18 Budget Year and thereafter. Under normal circumstances the distribution of these funds will take place the first invoice disbursement in November (50%) and the first invoice disbursement in January (50%). **Section 31:** will remain as it was originally listed – the Cherokee Co. Recreation District, The Cherokee Co. Library, and all Cherokee Co. Volunteer Fire Districts that receive funding from a direct appropriation from Cherokee County Council, through the Annual Operating Budget, shall comply with the most recently adopted Cherokee County Purchasing Policy and Procedures Manual. The procurement policy has not been changed; the ability for us to address as a group I would recommend to have a work session with the Fire Chiefs, Fire Boards & Fire District Board to come and explain to you the pros & cons and at that point you can determine whether you want to have a review, or audit, or tax return, or whatever standards you as council sees fit to set forth. It seems that the review is a general accepted principal; however, I feel it would be appropriate to allow those guys in a group meeting to allow them to speak on record and come to a mutual conclusion among council. These are the edits that we recommend that allow you to receive that info by 12/31/16. This gives them 6 months to come into compliance with your standard. We don't want anyone to be pinned against the clock to meet a deadline. Once everyone agrees, a resolution will be drawn up and presented to Council for adoption by 12/31/16. Chair Tim Spencer asked Clerk Doris Pearson to set up this workshop with Fire Chief Josh Parker and let everyone know. **As there was no other discussion, council voted in favor of the motion.]**

**Councilman Charles Mathis made the motion to allow for the purchase of 2 scanners for the Mapping Dept. in the total amount of \$1,844.27 to B&H Photo-Video. Mike Fowlkes seconded and council voted in favor.**

Admin. Holland Belue reported that the 75 lb. dryer at the Detention Center is down and cannot be repaired. We will go forward with an emergency procurement for less than \$8,000 to purchase a new dryer once we get two more verbal quotes. This is a matter of information.

Admin. Holland Belue reported that he met with the CTC this morning around 10:00 am at the DOT Main. Office. There are no changes yet; no processes selected.

Local Accommodations Tax Committee Board Chairman Jim Cook passed out copies of the Local Accommodations Tax Committee Report to show the distribution of funds. There were 12 applicants with \$110,000 request. The committee distributed \$76,216 as reported. **[Charles Mathis made the motion to accept the 2016 A-Tax Distribution report for the total of amount of \$76,216 and allow the LAST Committee to make these distributions as listed. Mike Fowlkes seconded and council voted in favor.]**

Development Board Director Jim Cook ask council to go into Executive Session for the purpose of discussion of matters relating to future proposed locations, expansions or provision of services including locations & expansions of industries or other businesses in the area served by a public body specifically "Project Winslow". **[Tracy McDaniel made the motion for council to go into Executive**

**Session to discuss matters regarding “Project Winslow” etc. Mike Fowlkes seconded and council voted in favor and went into ES at 6:37 PM.]**

**Councilman Tracy McDaniel made the motion for council to come out of ES and return to the Regular Meeting at 6:45 PM. Mike Fowlkes seconded and council voted in favor.** Attorney Mathis stated that no vote or action was taken during Executive Session.

**Councilman Mike Fowlkes made the motion to approve the claims for Cherokee County in the amount of \$324,188.23. Steven Blanton seconded and council voted in favor.**

**Councilman Mike Fowlkes made the motion to pass the 1<sup>st</sup> Reading of an Ordinance authorizing the execution & delivery of a Fee-in-Lieu of Tax Agreement by & between Cherokee Co., SC and Project Winslow, the code name for a Delaware Corp. with respect to Certain Economic Development property in the county, whereby such property will be subject to certain project payments in lieu-of-taxes; and other matters related thereto. Tracy McDaniel seconded and council voted in favor.**

Admin. Holland Belue proceeded to open the bids for: **2017-05 – grinding yard waste at the landfill:** 1) Green Waste – no bid; 2) Farmers Mulch - \$24,999; 3) MO Dieviney - \$58,600; 4) Henson’s - \$26,491. **Councilman Steven Blanton made the motion to allow Admin. to review the bids and award to the lowest qualified bidder. Mike Fowlkes seconded and council voted in favor.**

Admin Holland Belue opened **Bid No. 2017-06: Vegetation spraying** - 1) DBI Services - \$216.49/acre landfill track & \$221.49/acre ball field track; 2) Naturchem Inc. - \$162 per acre for both tracks. **Councilman Steven Blanton made the motion to allow Admin. to review the bids and award the bid to the lowest qualified bidder. Tracy McDaniel seconded and council voted in favor.** Charles Mathis asked Admin. that if the lowest bidder did not qualify to come back before council since there was such a wide gap in their prices. Holland replied he would do so.

Admin. Holland Belue opened **Bid No. 2017-07: Planting Pine Seedling** – no bids received. **Bid Opening for 2017-08: HVAC Unit at Court House (Fence area)** – no bids received. **Bid Opening for 2017-09: HVAC Unit at Court House (Petty St. side)** – no bids received. These projects will be rebid.

Admin. Holland Belue opened **Bid No. 2017-10: Repairs to Family Court** – 1) Sossamon Inc. - \$13,800. Admin. does not recommend going forward with this one bid. We will re-visit this project and look into all options and report back to council.

**Councilman Tracy McDaniel made the motion to re-appoint Jerry Shad McDaniel to another term on the Cherokee Co. Tax Assessor/Board of Appeals. Steven Blanton seconded and council voted in favor.**

As there was no other business to come before council at this time, Chairman Tim Spencer adjourned the meeting at 5:55 PM.

APPROVED: 10/3/16

BY: Cherokee County Council  
Chairman Tim Spencer

Respectfully submitted,

Doris F. Pearson, Clerk to Council