



CHEROKEE COUNTY

Building Safety

110 Railroad Ave.
Gaffney, SC 29340

Office 864-487-2561 Fax 864-902-1100



Mobile Home Set-Up Permit Requirements

- A completed Mobile Home application.
- If a new address, an address letter from the addressing department verifying the correct site address must be submitted. (Lori Kidd) 864-902-2250
- If the permit is being obtained by the property owner, and this is the primary residence of the owner (Not a Rental), a properly filed and recorded Disclosure Statement must be submitted. A Disclosure Statement is not needed for a Dealer, or anyone who is a Mobile Home Set-up Contractor, obtaining the set-up permit. However, if the home is being set-up by a Mobile Home Set-up Contractor, then the electrical, plumbing, and mechanical permits must be pulled by an properly license contractor.
- If MH is a rental, a Residential Builder or a Mobile Home Contractor can pull the complete set-up permit.
- A septic tank final approval from DHEC
- A title (or a title from the Highway Dept.) or a sales agreement from the MH dealer if bought from a dealer.
- A site plan showing the location of the Manufactured Home to any related property lines, wells, septic systems, buildings etc. The home must comply with all set back that are listed on page 2 of this book.
- If you are disturbing less than an acre of land, a DHEC Land Disturbance(less than an acre) application must be completed.
- If you are disturbing more than an acre of land, then an approval letter from DHEC must be submitted before a set-up permit is issued.
- \$205.00 is charged for a MH set up and license fee.