



# CHEROKEE COUNTY

## Building Safety



110 Railroad Ave.  
Gaffney, SC 29340  
Office 864-487-2561 Fax 864-902-1100

### LAND DEVELOPMENT PERMIT APPLICATION

Property Owner \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

OR

Authorized Representative of Owner  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

I hereby authorize the above person to represent me in any and all actions pertaining to this application and project.

Owner \_\_\_\_\_ Date \_\_\_\_\_  
Notary \_\_\_\_\_ Commission \_\_\_\_\_

Mobile Home Park \_\_\_\_\_ R.V. Park \_\_\_\_\_ Industrial Park \_\_\_\_\_ Multi-Family Housing \_\_\_\_\_  
Commercial Projects \_\_\_\_\_

Property Tax ID Number \_\_\_\_\_

Address of Property \_\_\_\_\_  
\_\_\_\_\_

Gross Acreage of Property \_\_\_\_\_

Total of Disturbed Acreage \_\_\_\_\_  
DHEC Permit # \_\_\_\_\_

Permit Cost \_\_\_\_\_ Check \_\_\_\_\_ Cash \_\_\_\_\_ CC \_\_\_\_\_

The undersigned hereby certifies that the above information is true and correct. Permit holder is to comply with all County, State, and Federal laws and ordinances.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## **Requirements for Land Development Application Review**

- 1. One copy of deed or tax receipt for the subdivision property.**
- 2. One copy of land survey.**
- 3. A development plan, (8) Originals, drawn to scale by a licensed S.C. surveyor which includes the following:**
  - a. A scale of measurement**
  - b. An arrow North**
  - c. The existing parcel boundary**
  - d. Boundaries of all proposed lots**
  - e. Acreage of all lots**
  - f. Road and easement dimensions**
  - g. Identify all roads in and leading to subdivision**
  - h. Any F.E.M.A. Floodplain areas on survey**
- 4. Copy of SCDOT approved permits for State Road encroachments.**
- 5. Copy of D.H.E.C. Storm water permits if grading more than one acre (including roads)**
- 6. After the rough grading and before any pipe installation of the subdivision roads, a meeting at the site must be held with the Ordinance Administrator, the Roads and Bridges Supervisor, the Developer, and the grading contractor.**
- 7. One year warranty agreement (for the road (s) )**
- 8. Please contact [Sandra.r.henderson@usps.gov](mailto:Sandra.r.henderson@usps.gov) for placement of community mail box's.**