

Notice to Vendors

Sealed proposals will be received by Cherokee County from experienced, qualified vendors who specialize in the following:

REQUEST FOR PROPOSAL 2025-09

HVAC Rooftop Replacement Units at the Cherokee County Courthouse

The Contractor is to furnish all labor, materials, equipment, and permits (if any are required) to complete the below referenced project based on the following scope of work:

Existing RTUs to be removed:

1. A steam boiler supplies heat for the courthouse, front offices, and the judges chambers
2. One RTU supplies AC to the courtroom
3. One RTU supplies AC to the front offices
4. One split system supplies AC to the judges chambers
5. The county proposes to have the steam boiler turned off and the hot water coils, two RTU's, and one split system removed

The county is proposing to have installed:

- One Trane/American Standard gas fired-electric RTU for the Courtroom equivalent to the existing equipment
- One Trane/American Standard gas fired-electric RTU for the Solicitors offices equivalent to the existing equipment
- One Trane/American Standard gas fired-electric RTU for the Judges Chambers equivalent to the existing equipment

Proposed Scope of Work

- Remove the HVAC equipment from the roof and the attic space
- Demo the remaining hot water coils by leaving the frames and cutting out the coils
- Install two new Trane/American Standard RTU's for the courtroom and front office areas
- Install a Trane/American Standard RTU for the judge's chambers
 - This installation will require a roof penetration for the ductwork
 - This proposal includes the roofing work
- Reconnect the new HVAC equipment to the existing ductwork and repair any ductwork if needed
- Verify the existing electrical circuit and include upgrades if necessary
- Install new thermostats for each unit

- Install a new gas line from the meter to the equipment on the roof
- The contractor will be responsible for any equipment needed for this bid (including cranes)
- All equipment and debris relating to this project will be removed from the site
- All work will need to be scheduled in advance with the Clerk Of Court, Brandy McBee and the Director Of Maintenance, James Pruitt
- In this proposal, the contractor will also include a two-year, semi-annual PM service agreement.

For any questions about the scope of work or to view the site, please contact James Pruitt at 864-902-2277 or 864-619-9056