



Mail or deliver original to:
Cherokee County Assessor's Office
110 Railroad Ave, Gaffney, SC 29340
assessor@cherokeecountysc.com
(864) 487-2552

LEGAL RESIDENCE APPLICATION

You must answer ALL questions and provide required documents, or your application will **not** be processed

Tax Map Number: _____ Tax Year: _____

Physical Address: _____

Mailing Address: _____

1. Owner-Occupant's name: _____
2. Check Appropriate 1) Single ☐ 2) Married ☐ 3) Divorced ☐ 4) Legally Separated ☐
5) Widowed ☐ (Must provide copy of finalized divorce or judge signed legal separation of maintenance agreement).
3. Are the owner-occupants United States citizens? Yes: ☐ No: ☐
4. Are all vehicles of the owner-occupants registered in Cherokee County? Yes: ☐ No: ☐
5. Do the owner-occupants file a South Carolina State Income Tax Return? Yes: ☐ No: ☐
6. Type of Residence: 1) Single family ☐ 2) Duplex ☐ 3) Townhome ☐ 4) Mobile Home ☐
5) Mobile Home & land ☐ 6) Camper/ RV ☐
7. Date of Occupancy: _____
8. If this is a contiguous homesite, list the homesite parcel: _____
9. Are there any structures or land area rented on the property? If yes, describe:

10. Owner-occupants previous address:

11. Do you own any other residences anywhere in the United States? (If yes, list the address and county).

12. If the owner-occupant(s) owned their previous residence, has it been sold? (If YES, list the date of sale. If not, leave blank). _____
13. Is this property owned by a single-member Limited Liability Company (LLC)? Yes: ☐ No: ☐ (If YES, provide the articles of incorporation, operating statement, or other documents showing the applicant is the single member).
14. Is this property held in a trust? Is the grantor/trustee/settlor a current beneficiary of the trust? Yes: ☐ No: ☐
(If YES, a "trust certificate" or copy of the relevant trust document which identifies the beneficiaries are required).
15. Are you purchasing this property under a contract of sale? (If yes, provide copy of recorded contract) Yes: ☐ No: ☐

Proof of Residency:

To process this application, you **must** be able to provide the below listed identification (if married, spouse's identification is required).

- South Carolina state driver's license or ID at your current address (REQUIRED)
- Either:
 - a. Cherokee County vehicle registration at your current address or a paid vehicle tax receipt at your current address
 - b. State and Federal Income Tax Return

Certification and Signature:

Under penalty of perjury, I certify that:

A: The residence which is the subject of this application is my legal residence and where I am domiciled at the time of this application. Neither I, nor any member of my household* claim to be a legal resident of any other jurisdiction (city, county, or state) other than South Carolina for any purpose; and

B. that neither I, nor any member of my household* claim the special assessment ratio allowed by this section on another residence.

*"Member of my household" means: (a) the owner-occupant's spouse, except when that spouse has filed a complaint for separate support and maintenance with the appropriate family court, lives separate and apart in a different residence, and no longer cohabitates as husband and wife with the owner-occupant; and (b) any child under the age of eighteen years of the owner-occupant claimed or eligible to be claimed as a dependent on the owner-occupant's federal income tax return.

Owner Occupant:**Spouse or Co-Owner:**

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Social Security No.: _____

Social Security No.: _____

Phone No.: _____

Phone No.: _____

Date: _____

Date: _____

Important Information

You may not receive any further notification if your application is approved for the 4% ratio. If approved, the 4% ratio will be reflected on your tax bill. If your application is not approved, you will receive a written denial letter in the mail. If your application is not approved by the time the bill is due, pay the bill and a refund will be issued if the application is approved, and the special assessment ratio is granted. For more information regarding legal residence, please review South Carolina State Law Section 12-43-220.

Assessor's Office Verification

Approved: _____ Denied: _____ Tax Year: _____ Date: _____ Saff Initials: _____