



CHEROKEE COUNTY

Building Safety



110 Railroad Ave.
Gaffney, SC 29340
Office 864-487-2561 Fax 864-902-1100

STANDARD SUBDIVISION PERMIT APPLICATION

Property Owner _____
Address _____
Phone _____

OR

Authorized Representative of Owner

Name _____
Address _____
Phone _____

I hereby authorize the above person to represent me in any and all actions pertaining to this application and project.

Owner _____ **Date** _____

Notary _____ **Commission** _____

Name of Subdivision _____

Property Tax ID Number _____

Address of Subdivision Property _____

Gross Acreage of Property _____ **Number of Parcels** _____

Total of Disturbed Acreage _____

DES Permit # _____

Permit Cost: _____ **Check** _____ **Cash** _____ **CC** _____

The undersigned hereby certifies that the above information is true and correct. The permit holder is to comply with all County, State, and Federal laws and ordinances.

Signature _____

Date _____

REQUIREMENTS FOR STANDARD SUBDIVISION

For Preliminary Plat Review

1. (12) Preliminary copies, drawn to scale by a licensed S.C. surveyor/civil engineer which includes the following:
 - e) A scale of measurement.
 - f) A North arrow.
 - g) A general location map.
 - h) Existing parcel boundary lines.
 - i) Boundaries of all proposed lots with any required set-back and buffer yards indicated.
 - a) Acreage of all lots.
 - b) Road and easement dimensions.
 - c) Identify all roads in and leading to subdivision.
 - d) Any FEMA Floodplain areas on survey.
2. \$62.50 + (\$3.75 times the number of lots), up to a maximum of \$400.00

Grading permit:

1. DES approval
2. \$125.00

For Final Plat Review Permit

1. One copy of deed or tax receipt for the subdivision property.
2. One copy of land survey.
3. A properly stamped final development plan: (12) Originals, drawn to scale by a licensed S.C. surveyor/civil engineer which includes the following:
 - a. A scale of measurement
 - b. An arrow North
 - c. A general location map
 - d. The existing parcel boundary lines
 - e. Boundaries of all proposed lots with any required setback and buffer yards indicated
 - f. Acreage of all lots
 - g. Road and easement dimensions
 - h. Identify all roads in and leading to subdivision
 - i. Any FEMA Floodplain areas on survey
4. Copy of any SCDOT Approved permits for State Road encroachments.
5. Copy of DES storm water permits if grading more than one acre (including roads)
6. All projects must fully comply with Section 13-56 of The Cherokee County Uniform Land Development Regulations.
7. One Year Warranty Agreement (County Form) for roads taken into the County System.
8. Please contact The United States Postal Service for placement of community mailboxes.
9. 2-10 Lots: \$62.50 or 11 or more lots: \$93.75