

Q&A for RFQ 2026-17 Development and Implementation of
Comprehensive Safety Action Plan (SS4A Grant)

01/16/26

1. The RFQ notes that a separate firm will be contracted for pavement assessment and inventory. Will the engineering consultant selected through this RFQ and the separate pavement assessment firm utilize the same SS4A grant award funding?

The funding will come from the same SS4A grant award funding. Essentially, we would like to find a way to integrate the assessment and inventory (for streets, signage, speed humps, and any pavement markings) into our existing iWorQ software that is utilized in our Public Works Department for maintenance of our roadways. The iWorQ company can perform the inventory and assessment and placement of the data within our existing system, which makes the most sense for management of the system. To streamline the funding and process for Cherokee County, we can accept that the selected consultant utilize iWorQ to perform this assessment as a subcontractor within the overall project.

2. If SS4A funds will be shared between both firms, can the County provide the anticipated budget amounts or ranges for (a) the engineering consultant, and (b) the pavement assessment and inventory firm?

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3. The RFQ states that a proposer “must have completed a similar project within the State of South Carolina within the last seven years.” Since the SS4A program is relatively new and initiated in 2022, will a proposer be disqualified if they are still completing a similar CSAP in South Carolina, with final deliverables due later this spring? If not, will “substantially completed” or “in-progress” work be acceptable as a reference?

The proposer will not be disqualified; however, the amount of experience and project delivery exhibited in completed or ongoing projects will play a factor in the evaluation process.

4. Is there a specific reason for the December 2026 deadline?

This schedule just closely aligns with what is proposed in the grant application documents. The Final Report will include the pavement assessment as well, which is why we can adjust the language in the original RFQ to combine the two if the Consultant can integrate the assessment and inventory in Cherokee County's existing iWorQ software used for maintenance activities.

Action Plan Schedule

Milestone	Schedule Date
Planned Final Plan Publicly Available Date:	11/20/26
Planned SS4A Final Report Date:	3/20/27

5. Does the County already have its grant agreement in place with FHWA?

Yes. We no longer have an on-call engineering firm per the grant agreement and plan to utilize a less costly pavement assessment approach. We spoke with FHWA on this matter, and that is okay as long as we produce the CSAP and a pavement assessment and inventory of our assets.

6. The RFQ states the goal is to “develop a comprehensive safety action plan and a central asset management system for county-owned and maintained roadways,” but later notes that “Cherokee County will utilize the CSAP to contract with a separate firm for pavement assessment and inventory and to create a five-year maintenance plan for improving road conditions.” Could you confirm whether this RFQ is solely for developing the CSAP, or if it also includes the software?

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7. If software is included, what is the expected license agreement period? How long would the CSAP vendor be responsible for covering the software license?

The only software will be utilizing the existing iWorQ software Cherokee County uses for maintenance of our roadways. The integration of the inventory and assessment of our assets will be a one time cost from iWorQ, but Cherokee County pays for continuous licensing for the software to work off of for maintenance.

8. What portion of the budget is allocated for the CSAP and for the software?

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9. Does the 15-page limit include cover page, back page, and/or section dividers?

It does not. Those are excluded from the page limits.

10. Is the local match for this grant being provided in the form of a monetary contribution or in-kind services?

The local match for this grant is being provided in the form of monetary contribution so Cherokee County will hire this consultant to perform the project, and Cherokee County will contribute from our grant matching funding.

11. Can the County share a copy of the application submitted for this project?

Yes. It is attached in this addendum.

12. Did the County receive assistance from a consultant in preparing their application? If so, who was the consultant?

Yes, Cherokee County received assistance from KCI Technologies, Inc and The Palladian Group in 2024 to apply for this grant.

13. Are the miles of county-owned roadways to be assessed available?

This project only includes assessment of County-Owned assets. We do not have a specific number, but it will be approximately 310 Miles of Paved Roadway and 60 Miles of Gravel Roadway.

14. Under proposal requirements, is the similar projects/experience related to the creation of the SAP, the inventory, or both?

Because Cherokee County would like to utilize iWorQ, a company that we already use for the maintenance software for our county system, we are evaluating heavier on creation of SAP's for rural county infrastructure. The consultant will simply subcontract with iWorQ to gather the inventory, assess the inventory, and place it into our county system within the software we currently use for maintaining our system. Knowing what we have is a vital step in the process; however, we are hoping to see an SAP that will assist Cherokee County in shaping its future to show us trends in safety data and best ways to improve this data on our county-owned infrastructure.