
FY 25-26 FEE SCHEDULE

UNIFORM FEE SCHEDULE

Section 1. - Authority of Council.

Cherokee County reserves the right to alter or amend the fee schedule set forth hereinafter from time to time as it may deem appropriate.

Section 2. - Building permits.

VALUATION	FEE
\$1,000.00 AND LESS	No fee, unless inspection required (electrical, mechanical, etc.) in which case a minimum \$35.00 fee for each inspection shall be charged.
\$1,000.00 to \$50,000.00	\$35.00 for first \$1,000.00 plus \$8.00 for each additional thousand or fraction thereof.
\$50,001.00 to \$100,000.00	\$400.00 for first \$50,000.00 plus \$6.00 for each additional thousand or fraction thereof.
\$100,001.00 to \$500,000.00	\$700.00 for first \$100,000.00 plus \$5.00 for each additional thousand or fraction thereof.
\$500,001.00 and up	\$2,530.00 for first \$500,000.00 plus \$3.00 for each additional thousand or fraction thereof.

Single family/Duplex New Construction valuation for the purpose of permit issuance is based on provided valuation per the application or \$150.00 per SF, whichever is greater.

For Certificate of Occupancy, a seventy-five-dollar (\$75.00) fee will be assessed.

Section 3. - Moving fee.

For the moving of any building or structure, the fee shall be one hundred fifty dollars (\$150.00).

Section 4. – Demolition Fee and Grading Permitting fee.

For the demolition of any residential building or structure, the fee shall be seventy-five dollars (\$75.00). This section does not apply to those dwelling or structures demolished pursuant to section 6-112 of the Cherokee County Code of Ordinances.

For demolition of any commercial building or structure, the fee shall be \$100.00 plus \$0.50 for first 100,000 cubic ft. plus \$0.50 for each additional 1,000 cubic ft.

For the permitting of any site grading outside of the scope of building permitting, the fee shall be one-hundred fifty dollars (\$150.00.)

Section 5. - Penalties for Sections 2 through 4.

Where work for which a permit is required is started or proceeded prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any person from fully complying with the requirements of this Code in the execution of the work nor from any other penalties prescribed.

Section 6. - Plan-checking fees.

When the valuation of the proposed construction exceeds one thousand dollars (\$1,000.00) and a plan is required to be submitted by the authority having jurisdiction, a plan-checking fee shall be paid to the building official at the time of submitting plans and specifications for checking. Said plan-checking fee shall be equal to one-half (½) of the building permit fee as set forth. Such plan-checking fee is in addition to the building permit fee.

Section 7. Land use fees.

The following fees shall be charged at the time the subdivision plat is submitted for review and shall be charged separately for each recurring preliminary plat presented to the designated ordinance administrator.

- (A) Preliminary plat review (approval of road design and layout).
 - 1. Seventy-five dollars (\$75.00) plus five dollars (\$5.00) per lot, up to a maximum of six hundred dollars (\$600.00).
- (B) Final plat review (approval for recording).
 - 1. 2—10 lots \$75.00
 - 2. 11 or more lots \$115.00

Section 8. Land development project fee.

Two hundred dollars (\$200.00) application along with fee shall be made to the designated ordinance administrator before work is commenced to all newly proposed multi-family, mobile home park, industrial, office, or commercial projects.

Section 9. Land-use variance application fee.

Fifty dollars (\$50.00) fee along with application shall be submitted in order to have the matter referred to the appropriate commission or review board for hearing.

Section 10. Board of adjustment and appeals application fee.

Fifty dollars (\$50.00) fee along with application shall be submitted to have the matter referred to the board of adjustment and appeals for hearing.

Section 11. Communication tower permit fee.

Fourteen-thousand-dollar (\$14,000.00) fee shall be due prior to the issuance of the building permit for newly constructed communication towers.

Section 12. Manufactured homes.

- A. License fees \$20.00
- B. Set-up fees for inspections, which includes but is not limited to electrical, mechanical, and plumbing inspections \$275.00

Section 13. Sexually oriented business.

- A. Business permit: application fee \$75.00 annual permit \$275.00
- B. Employee permit: application fee \$35.00 annual renewal \$35.00
- C. Temporary employee permit \$35.00

Section 14. Marriage licenses and marriage ceremonies.

The county shall assess the following fees for marriage licenses:

For marriage licenses issues when either or both of the marrying parties are residents of Cherokee County \$30.00

For all marriage licenses issues when neither party is a resident of Cherokee County \$50.00 For certified copies of marriage licenses, a \$5.00 fee is assessed.

Section 15. Fees and rates for public records.

There shall be charged to all persons or entities making a request to Cherokee County, South Carolina, for public records under the South Carolina Freedom of Information Act the following fees and/or charges:

- (A) Duplication Charges are \$0.50 per page, \$6.00 per CD/DVD/Flash Drive, and any other type of media on which duplication is requested will be assessed on a case-by-case basis and the charge will be at the discretion of the County Administrator;
- (B) Per SC Code Section 30-4-30 (B) – The fee for search, retrieval, or redaction of records shall not exceed prorated hourly salary of the lowest paid employee who, in the reasonable discretion of the custodian of the records, has the necessary skill and training to perform the request;
- (C) In the event that Cherokee County anticipates the fees for furnishing the information to be more than \$25.00 and/or above the maximum amount requester indicated that he/she/they were willing to pay for the information, Cherokee County will notify the requester in advance prior to proceeding with the request. At that time, the requester can accept the outlines of the search, or work with the agency to narrow the scope of the request and thus reduce costs;
- (D) Cherokee County will not request for any payment in advance, i.e., payment before work is begun or continued on a request, unless Cherokee County first estimates that the assessable fee is likely to exceed \$250, or unless the requester has previously failed to pay a properly assessed fee in a timely manner (i.e. within thirty (30) days of the billing date;)
- (E) When, at the discretion of the Cherokee County Administrator, it is determined to be in the best interest of the taxpayers of Cherokee County to waive the requirements of this section, such fees and charges may be waived in whole or part.

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- (F) If it can be reasonably deduced that a requester or group of requesters is attempting to divide a request into a series of requests for the purpose of avoiding the assessment of fees, Cherokee County may aggregate those requests and charge accordingly;
 - (G) Fees will not be reimbursed to the requester based on the satisfaction level of Cherokee County's response to the FOIA request.

Section 16. Landfill Fees.

The Cherokee County Landfill assesses fees from businesses bringing material onto landfill premises. These fees for businesses are the following for each type of material:

- (A) Asbestos Material \$75.00 per ton with a minimum charge of \$75.00;
- (B) Asphalt Material \$5.00 per ton;
- (C) Concrete Material \$15.00 per ton;
- (D) Material Required to enter the C&D Landfill \$50.00 per ton with a minimum charge of \$50.00; (E) Decals \$10.00 Each;
- (F) Limbs/Brush \$45.00/Ton Minimum Charge \$45.00;
- (G) Animal Remains/Carcasses \$45.00/Ton Minimum Charge \$45.00 .

The Cherokee County Landfill assesses fees from all users of the landfill for the following materials:

- (A) TV's/Computer Monitors/Laptops (E-Waste) \$10.00 Each;
- (B) Limbs/Brush \$45.00/Ton Minimum Charge \$45.00;
- (C) Waste Tires - Handling Fee (to include retail, wholesale, used tire sale, and personal tires.)
 - a. For light-duty vehicle tires/semi-truck tires, a \$2.00 per tire fee will be assessed or \$200.00 per ton;
 - b. For heavy duty equipment tires, a \$5.00 per tire fee will be assessed or \$500.00 per ton.

Section 17. Recycling Center Fees.

The Cherokee County Recycling Convenience Center assesses fees from all users bringing the following material:

- (A) TV's/Computer Monitors/Laptops (E-Waste) \$10.00 Each;
- (B) Waste Tires - Handling Fee (to include retail, wholesale, used tire sale, and personal tires)
 - a. For light-duty vehicle tires/semi-truck tires, a \$2.00 per tire fee will be assessed.
 - b. For heavy duty equipment tires, a \$5.00 per tire fee will be assessed.

Section 18. Solid Waste Collection Fees.

- (A) There shall be charged to all residents without a Cherokee County roll cart, a flat \$100.00 solid waste receptable fee if resident opts to participate in Cherokee County's Residential Solid Waste Pick-Up service.
- (B) A residence may request additional solid waste receptables at a fee of \$100.00 per receptacle.

Section 19. Addressing Fees.

- (A) A \$25.00 fee will be assessed for any new addressing request for a residence in Cherokee County **Section**

Section 20. Animal Shelter Fees.

- (A) Reclaim Fee – the fee assessed when an owner picks up an animal from the shelter that was brought in by Animal Control.
 - (a) A fee of \$15.00 per day/night will be charged at the time of owner pick up.
 - (b) SC State Law requires the animal shelter to verify a current rabies vaccine when the animal is brought to the animal shelter by animal control. If this cannot be verified, the animal shelter escorts the animal to the vet to receive a rabies vaccine. This cost is \$15.00. This charge will be applied at owner pick up as well if applicable.
 - (c) To prevent the spread of disease within the shelter, all animals brought in receive a Parvovirus and Bordetella vaccination prior to being admitted into the shelter. This cost is \$15.00. This charge will automatically be applied at the time of reclaim.
- (B) Dog Adoption/Rescue Fee \$165.00
- (C) Cat Adoption/Rescue Fee \$95.00
- (D) Animal Surrender Fee \$40.00 per animal
- (E) Animal Micro-chip Placement Fee \$20.00
- (F) City of Gaffney Housing Fee: \$18.00 Per Day

Section 21. Register of Deeds Fees.

- (A) Recording Fees are assessed in the Cherokee County Register of Deeds Office based on type of document. Fees based on type of document range from \$10.00 to \$25.00 for the recording of the document(s).
- (B) The fees are currently based on South Carolina Recording Fees, last updated August 1st, 2019.

Section 22. Cherokee County Coroner's Office Fees.

- (A) The following fees relating to a diseased person will be assessed for any person that is not next of kin or the power of attorney for the diseased person, and the following fees are not assessed for a law enforcement agency:
 - a. Copy of Autopsy Report \$100.00
 - b. Copy of Toxicology Report \$75.00
 - c. Investigative Photos when Releasable \$100.00

Section 23. Estate and Conservatorship Fees.

Determination of fees and costs; schedule of fees and costs to be collected:

(A) In estate and conservatorship proceedings, the fee shall be based upon the gross value of the decedent's probate estate or the protected person's estate as shown on the inventory and appraisal as follows:

- (1) Property valuation less than \$5,000.00 = \$25.00
- (2) Property valuation of \$5,000.00 but less than \$20,000.00 = \$45.00
- (3) Property valuation of \$20,000.00 but less than \$60,000.00 = \$67.50
- (4) Property valuation of \$60,000.00 but less than \$100,000.00 = \$95.00
- (5) Property valuation of \$100,000.00 but less than \$600,000.00 = \$95.00 plus .15 percent of the property valuation between \$100,000.00 and \$600,000.00
- (6) Property valuation of \$600,000.00 or higher amount set forth in (5) above plus one-fourth of one percent of the property valuation above \$600,000.00.

(B) Other fees of the Probate Court are as follows:

- (1) Issuing certified copy \$5.00
- (2) Issuing exemplified/authenticated copy \$20.00
- (3) Reforming or correcting marriage record \$6.75
- (4) Filing demands for notice \$5.00
- (5) Filing conservatorship accounting \$10.00
- (6) Recording authenticated or certified record \$20.00
- (7) Reopening closed estates \$22.50
- (8) Appointment of special or temporary fiduciary \$22.50
- (9) Certifying appeal record \$10.00
- (10) Filing the initial petition in any action or proceeding other than (B) above, same fee as charged for filing civil actions in circuit court \$150.00
- (11) Filing affidavit for collection of personal property under SC Code Section 62-3-1201:

Property valuation less than \$99.00 = \$12.50
Property valuation of \$100 to \$4,999.99 = \$25.00
Property valuation of \$5,000 to \$24,999.99 = \$45.00
Property valuation of \$25,000 = \$67.50

(C) The costs of the notice to creditors or other legal advertisement are in addition to prescribed court costs and are due and payable prior to publication of advertisement

Section 24. Cherokee County Treasurer's Office Fees.

(A) Fees will be assessed in the following manner for overdue tax bills:

- a. Paid after Jan 15 - 3% penalty
- b. Paid after Feb 3 - 10% penalty
- c. Paid after March 17 - 15% Plus \$5.00 cost

(B) A \$1.00 per vehicle decal fee indicating paid vehicle tax is assessed.

Section 25. Cherokee County Courthouse Fees.

Satisfaction of Judgement \$0.00

Common Pleas/Domestic Relations filing fee \$150.00

Lis Pendens accompanied by a Summons & Complaint \$150.00

Lis Pendens only \$10.00

Cancellation of Lis Pendens \$1.00

Notary Public and other public officials (all County related fields exempt) \$10.00

Exemplification 50 cents per page, \$1 certification.

Certificate under seal of Clerk of Court (clerk's certificate, judgment letters, surety letters) \$10.00

Restoration of driver's license (when permanently revoked) \$200.00

Bond and surety fee for bondsmen (copies of bond order, warrants, bond, information screen included) Per Bond Fee for Bondsman - \$10

Military discharge recording \$0.00

Certified copy of DD214 \$0.00

Expungement (dismissed, nol prossed, not guilty-no fee) \$35.00

Copies (xerox, computer or microfilm) \$.50 each
Civil Appeals (small claims, Probate Court, evictions, appeals from any administrative agency) \$150.00
Criminal Appeals \$0.00
Transcript of Judgment (Probate Court & District Court)/ Confession of Judgment \$35.00
Transcript of Judgment from other counties or from Workers' Compensation Comm. \$0.00
Foreign Judgment \$100.00
Arbitration (property damage) / building codes \$5.00
Minor Settlements \$150.00
Record retrieval \$20.00 per hour
Motion fee \$25.00
Bondsman License (home county Cherokee) \$150.00
Bondsman/Runner License (home county not Cherokee) \$100.00

Section 26. Cherokee County Magistrate Fees.

Application for ejectment (\$45 filing fee)
Claim and Delivery (\$65 filing fee)
Affidavit to recover personal property
Affidavit for claim and delivery
Public Sale / Storage Lien (\$35 filing fee)
Restraining Order (\$55 filing fee)
Summons and Complaint (\$80 filing fee)

Section 27. Cherokee County Delinquent Tax Office Fees.

Copy of Each Record Requested (Paper/Digital): \$1.00 Per Record Page